



# Department of Information and Communication Services

March 2004

BITS & BYTES

Issue BB2004-04

---

**LAST CALL for AUX-04 at the CG Academy!** -- AUX-04 DISTANCE EDUCATION TECHNOLOGY TRAINING (BASIC) applications (Short Term Training Request <http://www.uscgaux.org/~forms/archive/a7059f.pdf> ) for the East Coast session held at the Coast Guard Academy \*must\* be in the hands of your DIRAUX by **30 April 2004**. The West Coast session in Alameda CA \*must\* be received by 30 June 2004! Be sure to review the complete course prerequisites and additional details prior to application at: [http://www.cgaux.info/g\\_ocx/training/c-training-program.html#aux04](http://www.cgaux.info/g_ocx/training/c-training-program.html#aux04)

Jeff Mahl

---

**Want to change your own address?** -- That's right, now you can get access to AUXDATA and go into your own record and change the **spelling of your name, spouse's name, your phone number(s), mailing address, email address, or even update your own Patriot Readiness status as well as enter your Emergency Contact information!**

A special "How To" PowerPoint series has been developed for first time users of AUXDATA by Bob Platt, and tested by our Team including Marilyn McBain, Peter Kirschner, Harry Schoepe, Mike Merriman, and Nancy Day. These step-by-step tutorials guide you through the process. If you have not yet loaded CITRIX, download presentation **#1 - How To Load CITRIX** If you have already loaded CITRIX, download presentation **#2 - How To Update Your Personal Information**.

All presentations are available in the "How To" Library in two formats! PowerPoint Show.pps for those who have MS PowerPoint, as well as Adobe.pdf (which can be printed) for those with Adobe Reader:

For the "**How To**" Library just click: <http://www.auxservices.org/support/B&B.htm>

Jeff Mahl

---

**FOR ALL FSO/SO/DSOs-IS** -- Do you have eager members that are looking for training while awaiting approval of their membership? Please share this information with your FSO-MT and FSO-OS officers.

1. Please show all of your potential members how to complete the ANSC Form 7029. (That are participating in a boating course or member training) This can be completed while they are awaiting approval of their fingerprints.
2. Advise them to hold the forms until they receive their Member ID# and are transferred to their respective flotillas.
3. When they receive their Member ID#, they can turn in the forms to their respective FSO-IS for processing.

Marilyn McBain  
[DC-l@cgaux.org](mailto:DC-l@cgaux.org)

---

**Welcome Aboard!** -- We'd like to extend a special welcome to our newest National Staffer. Neil Xenos joins us from District 5NR as our new Branch - Assistant Internet Database Services (BA-IWTD) in our Web Services Division. Neil will help create and maintain important Auxiliary online services you use now and in the future! For an updated I-CS Department Organization chart click: <http://www.cgaux.org/cgauxweb/infoserv/2004OrgChart.pdf>

Jeff Mahl  
[AuxInfo@aol.com](mailto:AuxInfo@aol.com)

---

**Auxiliary E-Commerce** -- is now a reality! Check out the "**Spring 2004 Beacon**" (posted 6 April 04) on the Members Home Page "What's New": [http://www.cgaux.org/cgauxweb/home\\_frame\\_760a.htm](http://www.cgaux.org/cgauxweb/home_frame_760a.htm) for details. Auxiliary Webmasters at all levels are requested to include the following button on their websites. NOTE: The correct URL coding is already embedded in the Aux E-Commerce button shown on "What's New" – please copy that version onto your websites):



Paul Riddle, N-SM  
[phgctr@ic-mail.net](mailto:phgctr@ic-mail.net)

---

### **Factoid**

Millions of Seniors are now using email to keep up with the extended family, and surfing the web for information on everything from golf and boating tips to health options and travel destinations. Using computers is now a skill that spans the generations. There is a national nonprofit organization called SeniorNet dedicated to helping Seniors (50 and older) get the most out of their new found resource. Check out: <http://www.seniornet.org/php/lclist.php> for details.

### **Cyber Spot of the Month**

A thoughtful and FREE service is provided by Hallmark cards, allowing you to send eCards (that's right not even a stamp required :-)) for various occasions. Check out: <http://www.hallmark.com/> then click free e-cards!

### **Did you know?**

Ever wonder what some of the abbreviations which are now commonly used in email stand for? Here's a list of some of the most popular ways to eliminate keystrokes:

AFK = Away From Keyboard  
BAK = Back At Keyboard  
BRB = Be Right Back  
BTW = By The Way  
GMTA = Great Minds Think Alike  
IMHO = In My Humble Opinion  
LOL = Laugh Out Loud

OIC = Oh, I See  
ROFL = Rolling On Floor, Laughing  
WTG = Way To Go

**Reminder:**

This mail system is for use only for the distribution of Bits & Bytes, and other I-CS Department information. It is not to be used for any other purpose. Thanks for your cooperation.

**Viewing problems?**

Check the Bits & Bytes Archive for a complete list of \*all\* issues at:  
<http://www.cgaux.org/cgauxweb/infoserv/BandB.htm>

**Bits & Bytes**

A resource of the Department of Information and Communication Services  
Charlotte Kelly, Editor, [BC-ISN@cgaux.org](mailto:BC-ISN@cgaux.org)