



Department of Information and Communication Services

May 2005

BITS & BYTES

Issue: 2005-05

New Opportunities in the I-CS Dept. Staff! -- Due to unforeseen circumstances, we have two new openings in the Department staffing you may be interested in?

First we are in search of a **Department Deputy Chief DC-Id**. This position offers an excellent opportunity to be directly involved in the rapidly expanding Department activities, particularly in the Communications Services area. It involves working with and coordinating our six *very* active Divisions. With our recent expansion of new server capabilities, launch of AUXplus Phase II development, AUX-04 (Technology) & AUX-10 (AUXDATA) National C-Schools, the new 7029EZ AUXDATA project, the development of online conferencing capabilities, and new online security applications, you will find exciting challenge as we move forward with the eAuxiliary!

We are looking for the right person with a good working knowledge of the Auxiliary organization, and a desire to learn. You need not be expert in computer systems, but you should have a good level of proficiency in their use. You do not need to be expert in AUXDATA, but a familiarity with basic forms and member reporting is helpful. Most important is a "Team" attitude, as you will be working with and facilitating some of the very finest IS and CS Officers and Staffers in the Auxiliary!

We are also in search of a **Branch Chief-Future Enhancements BC-ISF**. This important position is in our Information Services Division, which is directly responsible for all things related to AUXDATA and AUXINFO. The IS Division is under the very capable leadership of COMO Marilyn McBain DVC-IS. You will be directly involved with AUXDATA, gathering and documenting user requirements for new features to the IS system, as well as technical review of database and program logical design.

We are working hard to improve the quality and simplify the AUXDATA system for our Members and IS Officers. This position is very important to the future of AUXDATA and Member reporting systems. A sound working knowledge of AUXDATA and AUXINFO is necessary, as well as the ability to work well with other IS Officers and Staffers in facilitating progress.

If you are interested in the **Deputy Chief DC-Id** position, please send your application form 7062: <http://www.uscgaux.org/~forms/archive/a7062f.pdf> with your resume to >click this link: [DC-Id Application](#)

If you are interested in the **Branch Chief BC-ISF** position, please send your application form 7062: <http://www.uscgaux.org/~forms/archive/a7062f.pdf> with your resume to >click this link: [BC-ISF Application](#)

Jeff Mahl
[DC-I](#)

Website Seal of Approval -- The contest winner for the Seal of Approval for all Auxiliary websites is Tony Gadomski, DSO-CS of District 9WR. Tony's entry can be seen at the bottom of this article.

Authorized websites representing Coast Guard Auxiliary units my now 'fly the flag' of approval. The Authorized Site seal may be displayed on the website that meets the AIRS checklist and has passed review by the I-CS Department web staff. A list of all currently approved unit websites can be found at: <http://216.167.73.185/~unitlink/auxsites.htm>

If you have a site that you would like reviewed, contact Jerry Turley at BC-IWA@cgaux.org for a review. New websites that are established and go thru the approval process will be given the Seal of Approval for

display on their website. For complete details on establishing an Auxiliary website see details in the CS Guide at: <http://csguide.auxservices.org/>



Jerry Turley
BC-IWA@cgaux.org

Important Reminder - - For continued access to AUXDATA, you should log on at least monthly. If you do not log on in within the last 90 days, the system locks your account. After 180 days of non use, your access is removed.

Marilyn
DVC-IS@cgaux.org

Want to publish your own Website or learn PowerPoint? - - Now is your chance! There are still a few openings for the AUX-04 Basic Technology C-School in Alameda, CA 11-15 August 2005. There you will find a perfect setting on "CG Island" in San Francisco Bay, for this very informative class. Your expenses are reimbursed with CG travel orders, and the training is first class by professional Instructors. If you would like to attend, you must submit your Short Term Training Request ASAP to your DIRAUX. For complete details, click: <http://cschool.auxservices.org/aux04/>

Don't delay if you want this exceptional training opportunity!

Jeff Mahl
[DC-I](#)

Adobe Acrobat Maintenance – Existing Acrobat users might find this worth considering? SoftChoice is offering Adobe Professional Maintenance Renewal at \$68.48 for 2 years which could save you on future upgrades. For complete details see: <http://www.uscgaux.org/~auxcen/auxcen/adobespecial.html>

If you participated in the recent Acrobat free upgrade offer from 6.0 to 7.0 (for those who already had the maintenance agreement) don't forget that your activation key is in the National eDirectory: <http://www.auxedirectory.org/> Just click "Announcements" in the left tool bar.

For questions on this program, contact the Vendor SoftChoice at: 1-800-268-7638. There you may talk directly with a representative to place orders or ask questions for Adobe products under the USCG Auxiliary's CLP program.

Jeff Mahl
[DC-I](#)

Factoid

Many do not realize that automatic security update settings for MS Windows does ***not*** update your MS Office applications. It is equally important to keep Office applications current and protected. While in MS Internet Explorer Browser, click (depending on the version of IE your are using) Tools>Windows Update> (then in the tool bar) Office Family> Check for Updates

Cyber Spot of the Month

Google Maps does Map Quest one better by providing aerial (satellite) views of most addresses. Check out: <http://maps.google.com/> It's a handy way to see if your lawn needs to be mowed while you're on vacation ☺

Did you know?

If it's time to replace your old computer, and you don't have a friend to give it to, you might consider trading it in on a new one? Several manufacturers have trade in programs for useable equipment you might want to check out. One example is HP: <http://www.hp.com/united-states/tradein/index.html> Just be sure to wipe the hard drive clean before you send it in, so no personal information can be recovered from it!

Reminder:

This mail system is for use only for the distribution of Bits & Bytes, and other I-CS Department information. It is not to be used for any other purpose. Thanks for your cooperation.

Viewing problems?

Check the Bits & Bytes Archive for a complete list of *all* issues at:
<http://www.cgaux.org/cgauxweb/infoserv/BandB.htm>

Bits & Bytes

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