



Homeland
Security



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BITS & BYTES

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AUXDATA/AUXINFO Elected Officers Training PowerPoint

A new AUXDATA/AUXINFO Elected Officers PowerPoint has been posted to the [U-Department Value Added Training page](#). The presentation is a simplified explanation of the AUXDATA/AUXINFO systems and the reports that can be generated. The presentation is encouraged to be used at Flotilla/Division meetings.

__Brett Grooms, DC-I / Gail Fisher, DC-T

Annual Member Letter Reinstated

All DSOs-IS were notified that the Annual Member Letter for year 2006 is now available. It was suggested that each FSO-IS run a copy for members of their flotilla and distribute them via e-mail or for those not having e-mail, snail mail. However, any member with a read only password may go in and run their own Annual Member Letter. At the present time, only the year 2006 report is available. We would like for every member to verify their personal information, qualifications, ICS Courses, and awards. If you see any errors, work with your IS chain to get them corrected. If the DSO-IS cannot make the correction, they will coordinate with your Director's Office. Many Auxiliarists who have been in the Auxiliary for many years may have received awards prior to the AUXMIS system having the capability to record them. In order to get them recorded into AUXDATA, make a copy of the letter or certificate and provide it to your DSO-IS. There is a suspense date of 1 April 2007 to get all of this information corrected and have an accurate database.

Note that if your FSO/SO-IS has not entered all of the data for 2006, the information in Section 2 will not be current. The missions and hours listed are based on the mission date performed during the calendar year of 2006.

Please see the illustration below for instructions on how to run the Annual Member Letter.

THE NEW ANNUAL MEMBER REPORT

The new Annual Member Report is now available to those with Flotilla or Division level access to AUXDATA.

It is found by clicking on the new top, right button on the Reports menu screen.



Clicking on this button, brings up the Annual Member Report parameter screen shown below. There is the option to enter either the Member Number or the Unit

Number. Those with Flotilla access will only see their own Flotilla. Those with Division access can select the Flotillas in their Division.

A screenshot of the 'Annual Member Report' parameter screen. The title is 'Annual Member Report'. There are two input fields: 'Member Numbers:' with a text box, and 'Unit Numbers:' with a dropdown menu. Below these are two buttons: 'Back' and 'Submit'. At the bottom, there is a note: 'If Member Grouping appears, you can only run the report for up to 20 members at a time.'

When a Flotilla is selected, if the Flotilla has more than 20 members, a new window appears. The system can only generate 20 reports at one time.

When clicking on the down arrow, a drop down box appears where selection of each block of 20 members.

A screenshot of the 'Annual Member Report' parameter screen with the 'Member Grouping' dropdown menu open. The dropdown menu shows a list of member numbers: '1-20', '21-40', '41-60', '61-80', '81-100', '101-120', '121-140', '141-160', '161-180', '181-200'. A red circle highlights the dropdown menu, and a red arrow points to it from the text above. Another red arrow points to the '21-40' option in the dropdown. The 'Submit' button is visible to the right of the dropdown. The note at the bottom is also visible.

After the report is generated, it can be printed or filed for later E-mailing.

AUXplusPE Version 2.00

An updated version of AUXplusPE will be available shortly. The Account and Password have been separated so any updates will not require resetting the default password all over again each time. A Graduation List report has been added.

All new reports now have Email capability for all reports. The interface for pages has been improved in a number of ways. The Import of Packages, especially multiple Packages, has been polished. When available, the update can be downloaded from the usual place on the E Department National website from their eLib links.

Read the new "Read me first PE". Important! The Report page "Backup" button must be used before update.

__Herb Theisz, DVC-ID

Welcome to the Auxiliary Electronic Directory

The eDirectory is a powerful search tool that you can use to find other Auxiliarists. You can find other members based on:

Name (first, middle, last, nick name, or any combination thereof)
Unit Information, such as District, Division or Flotilla
Offices Held, such as FSO-IS
Competencies, such as Coxswain and many other types of information

If you are an Auxiliarist and have a record in AUXDATA, then you automatically have an account in the eDirectory. If you are not sure if you are in AUXDATA, please contact your Flotilla's Information Systems officer (FSO-IS).

In order to use the eDirectory, you will need to "activate" your account. Activation means that we verify you are who you say you are, and you set a password for your eDirectory account.

You only need to activate your account one time. You do not need to reactivate (unless you forget your password).

The eDirectory is *completely* automated, and retrieves all of it's data from AUXDATA in the form of an offline, read-only copy that is updated several times per month.

Because the data is read-only and comes from AUXDATA, changes to the data in the eDirectory can only be done in AUXDATA.

Please make sure your member have a correct e-mail address in the e-directory. E-mail addresses change often and it's easy to forget and make the change in Auxdata. If your e-mail address is incorrect in the e-directory <http://www.auxedirectory.org> please use the 7028 form to update it through your IS officer.

__Brett Grooms, DC-I

C-School Dates

<http://cschool.auxservices.org/>

AUX-10 Info Systems (AUXDATA/AUXINFO) Staff Training

02-04 February 2007: Coast Guard Island, Alameda CA
12-14 March 2007: Coast Guard District 7, Miami FL
13-15 April 2007: Coast Guard TRACEN, Cape May NJ
15-17 May 2007: Coast Guard District 7, Miami FL
16-18 July 2007: Coast Guard Academy, New London CT
07-09 September 2007: Coast Guard Island, Alameda CA

AUX-04 Distance Education Technology Training (Basic)

06-11 June 2007: Coast Academy, New London CT
11-16 July 2007: Coast Guard RESTRACEN Yorktown VA
19-24 September 2007: Coast Guard Island, Alameda CA
(New Date Pending) Anchorage AK