

The Tasks Cube

Procedures for determining
which member has taken the
Currency Maintenance Task,
Operations Workshop or
TCT Workshop

The Task Cube

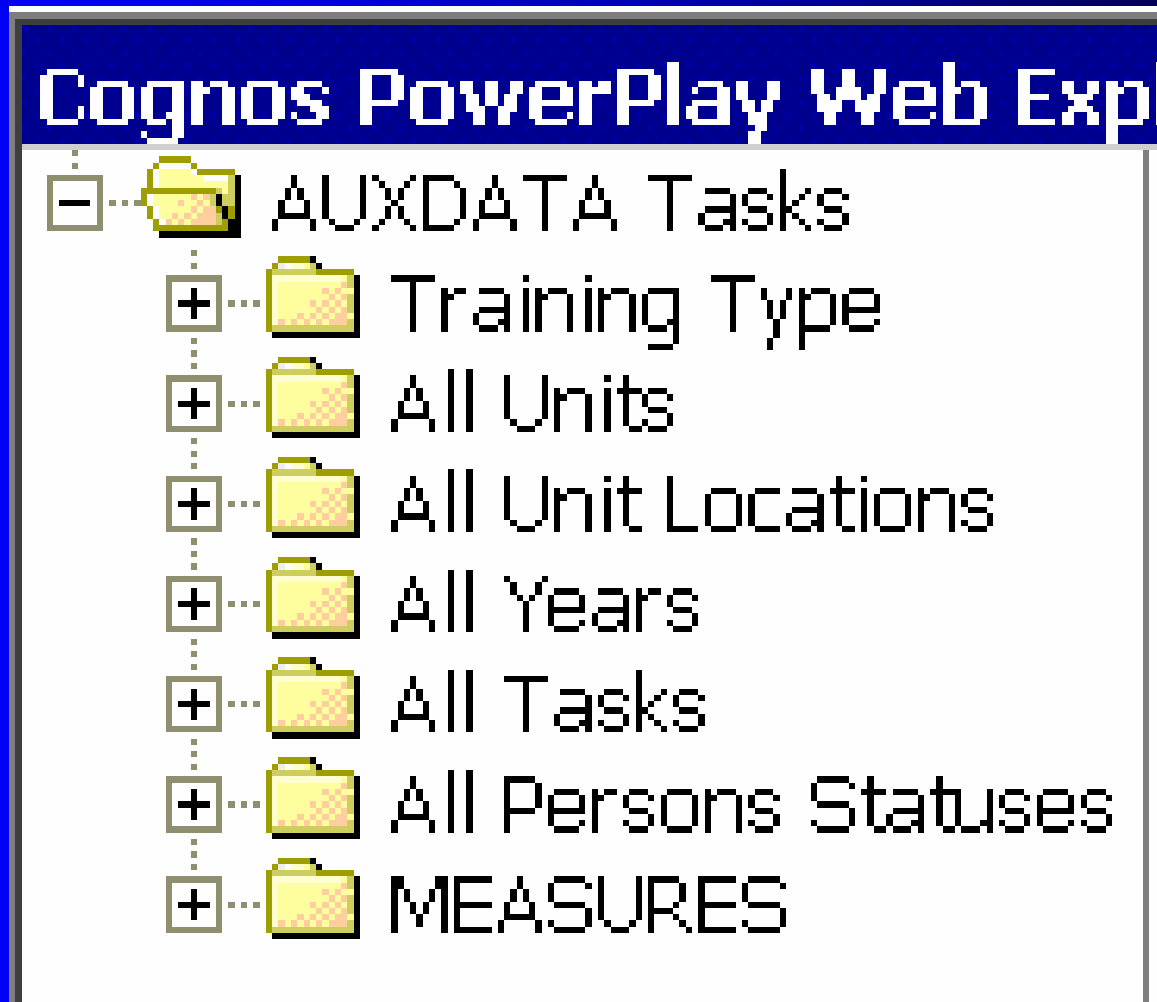
Cognos PowerPlay Web Explorer **AUXDATA Tasks**

The AUXDATA Tasks cube contains personnel training task status (task completion) for Aux directed to ENS Justin Cassell, JCassell@comdt.uscg.mil (800) 842-8740 x 71010; or Harry last refreshed on Monday, November 03, 2003.

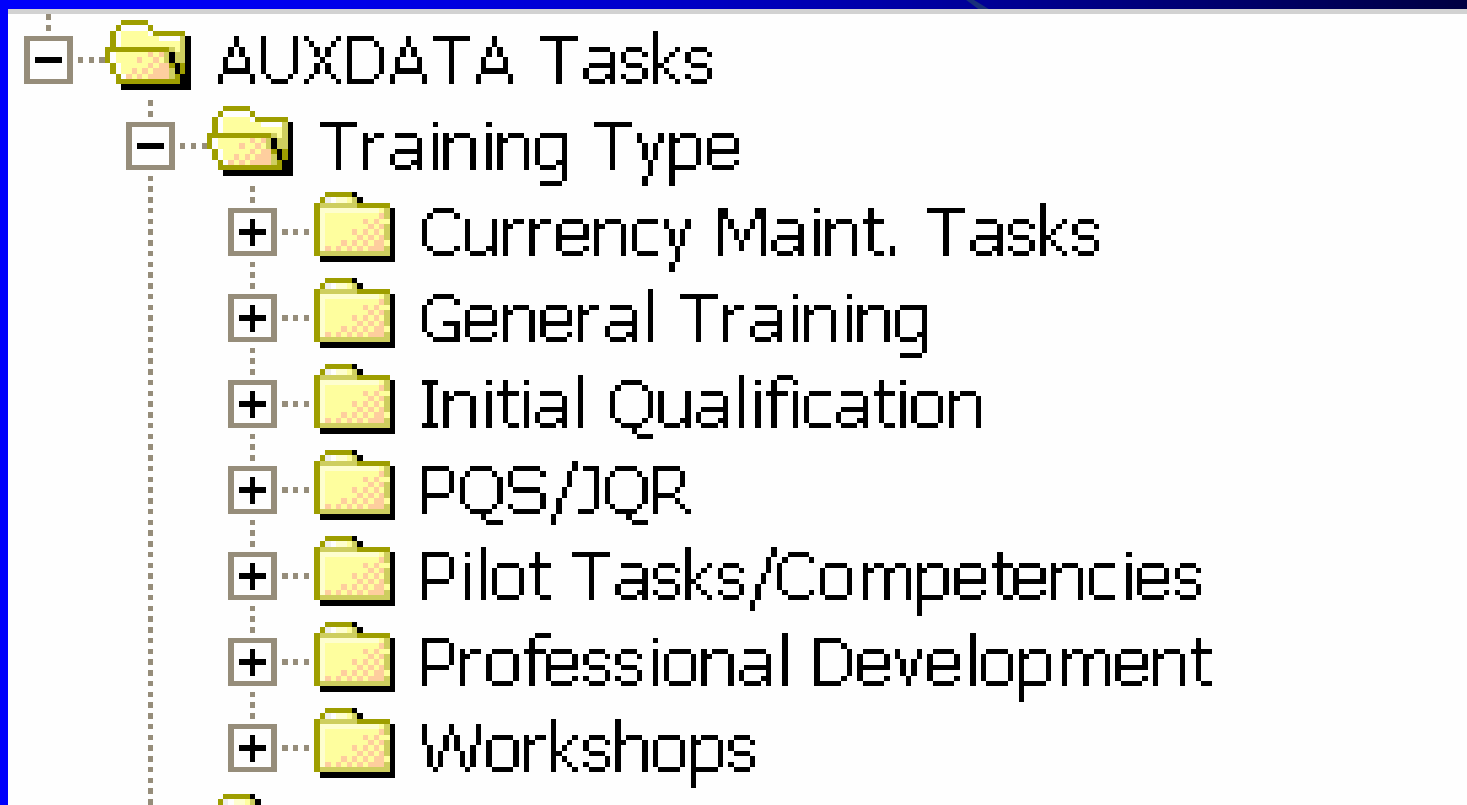
Training Type ▾
All Units ▾
All Unit Locations ▾
All Years ▾

Tasks Completed as values	<u>United States Coast Guard</u>	All Units
<u>Currency Maint. Tasks</u>	201,412	201,412
<u>General Training</u>	784	784
<u>Initial Qualification</u>	37,429	37,429
<u>PQS/JQR</u>	50	50
<u>Pilot Tasks/Competencies</u>	1,529	1,529
<u>Professional Development</u>	87,741	87,741
<u>Workshops</u>	118,471	118,471
Training Type	447,416	447,416

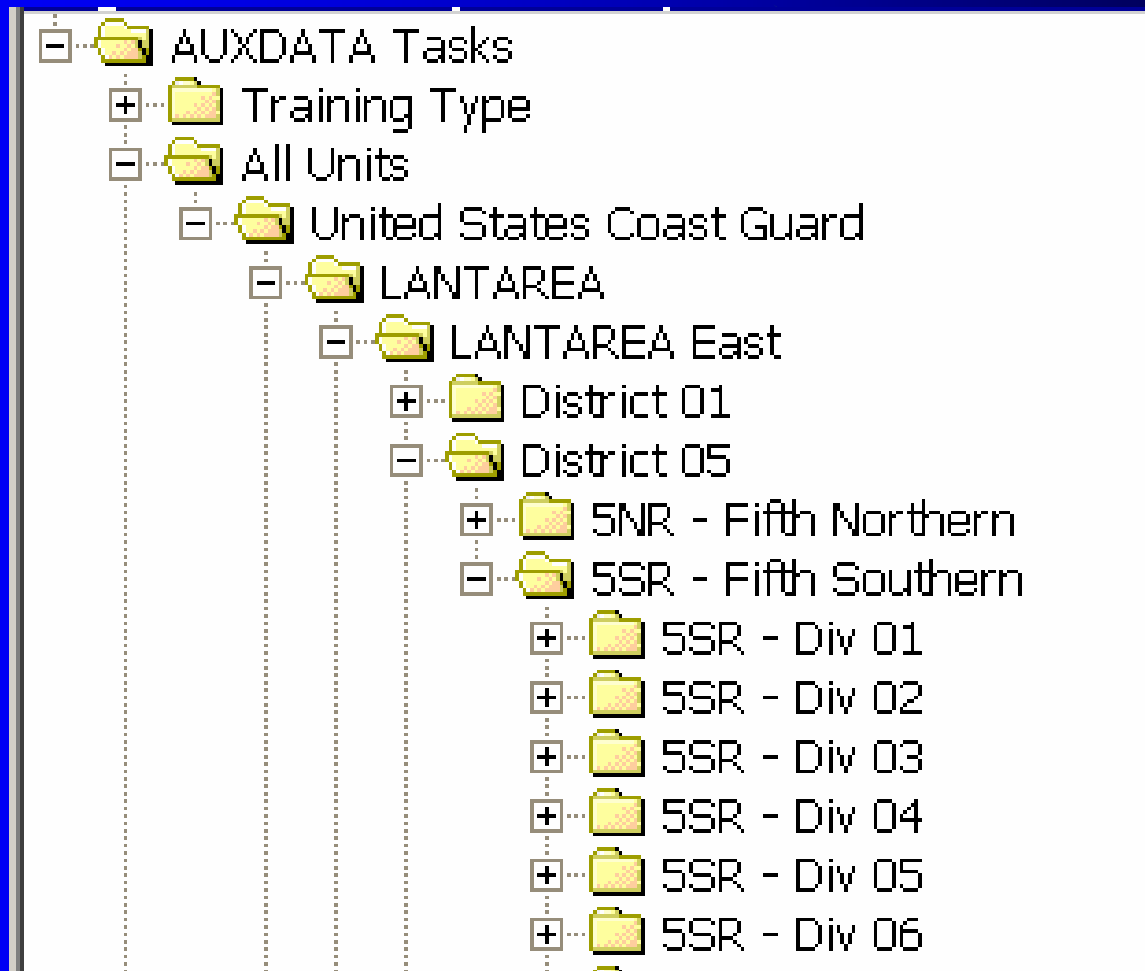
The Dimension Viewer



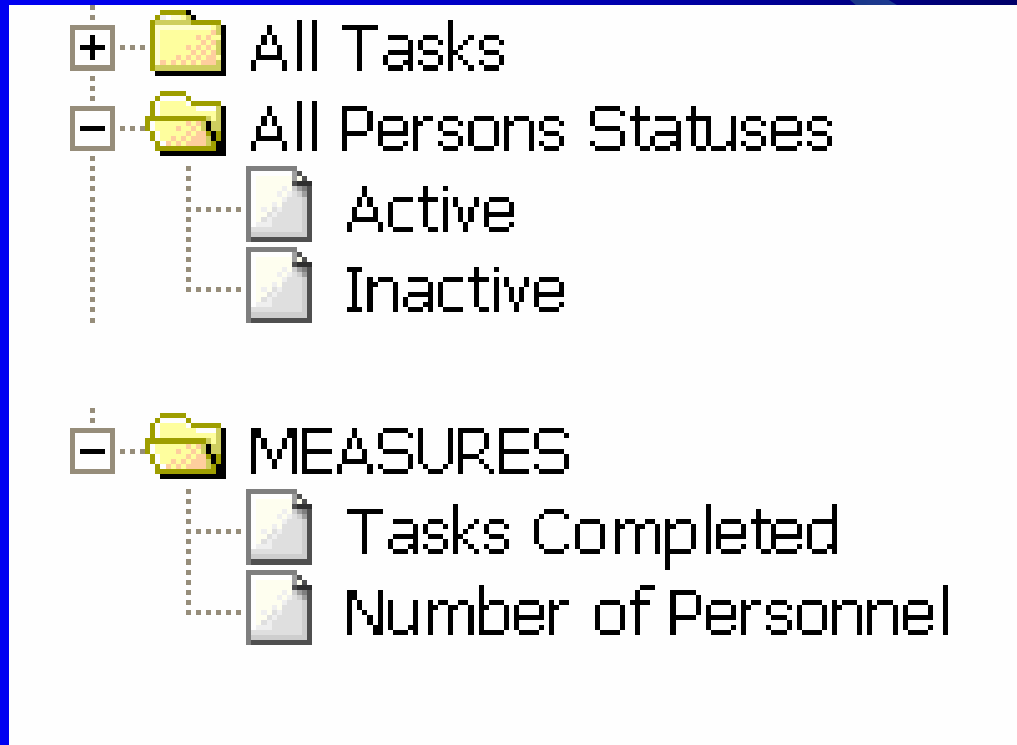
All tasks are divided into these Training Types

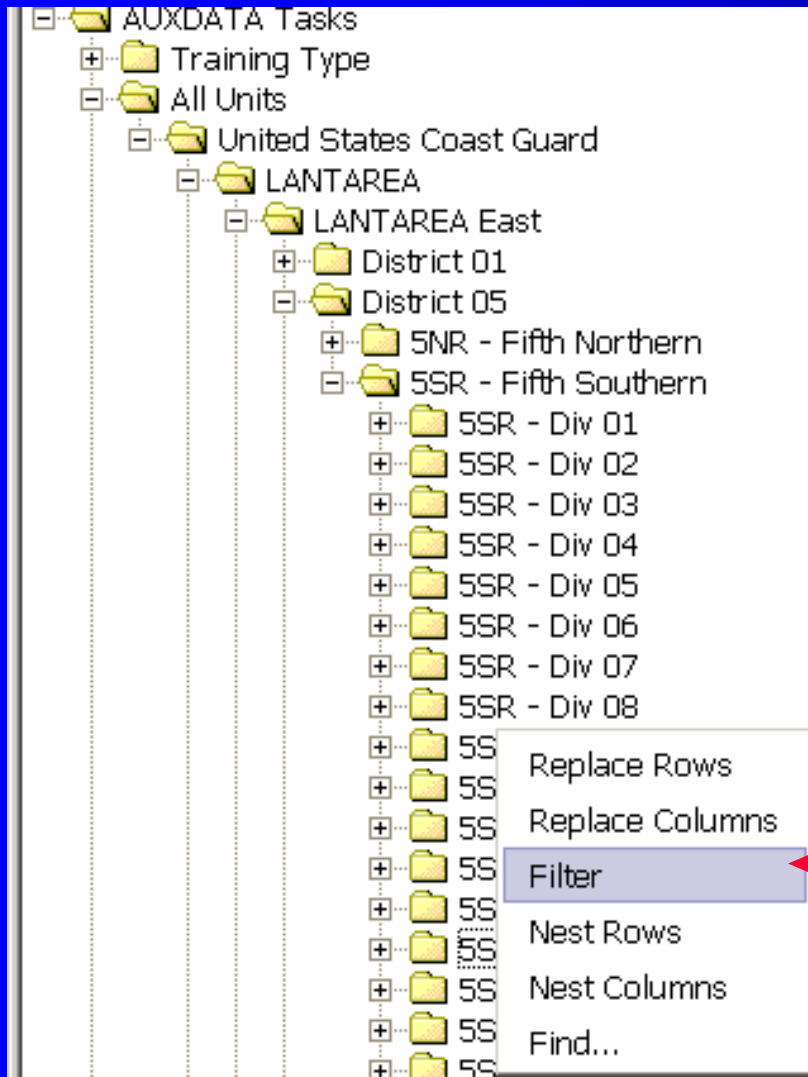


The “All Units” folder where you can “Filter” on the Division, Flotilla or member.



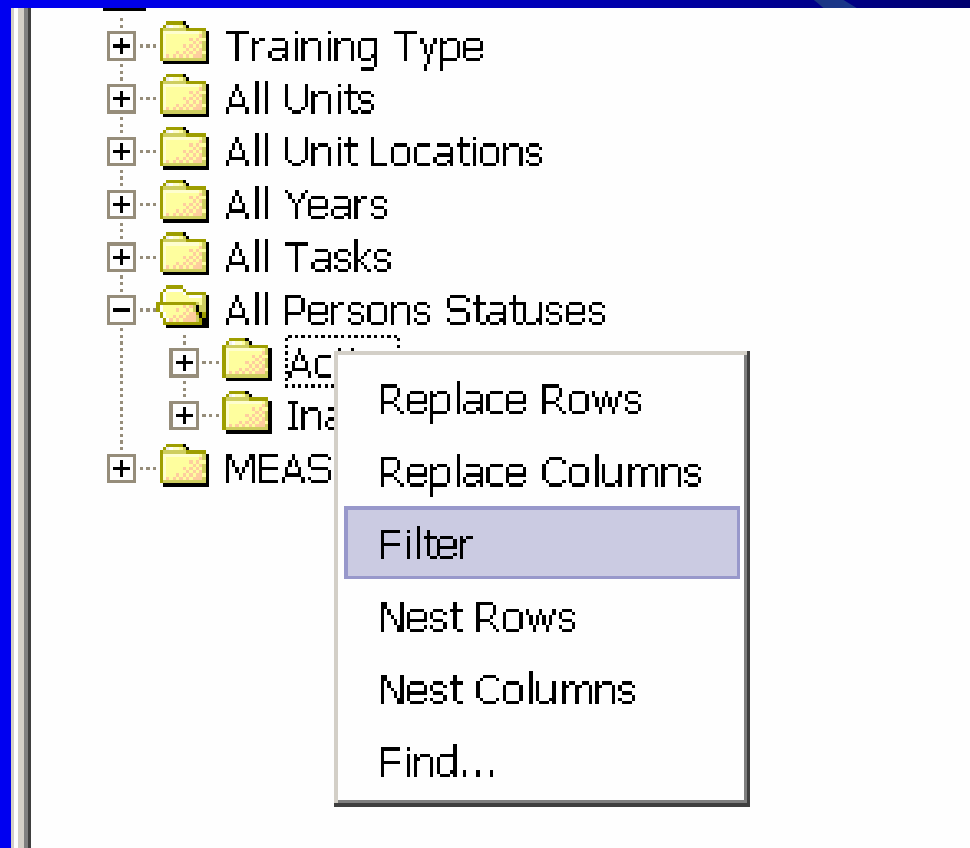
In obtaining information, you should always
“Filter” on “Active” and on the “Tasks
Completed” Measure



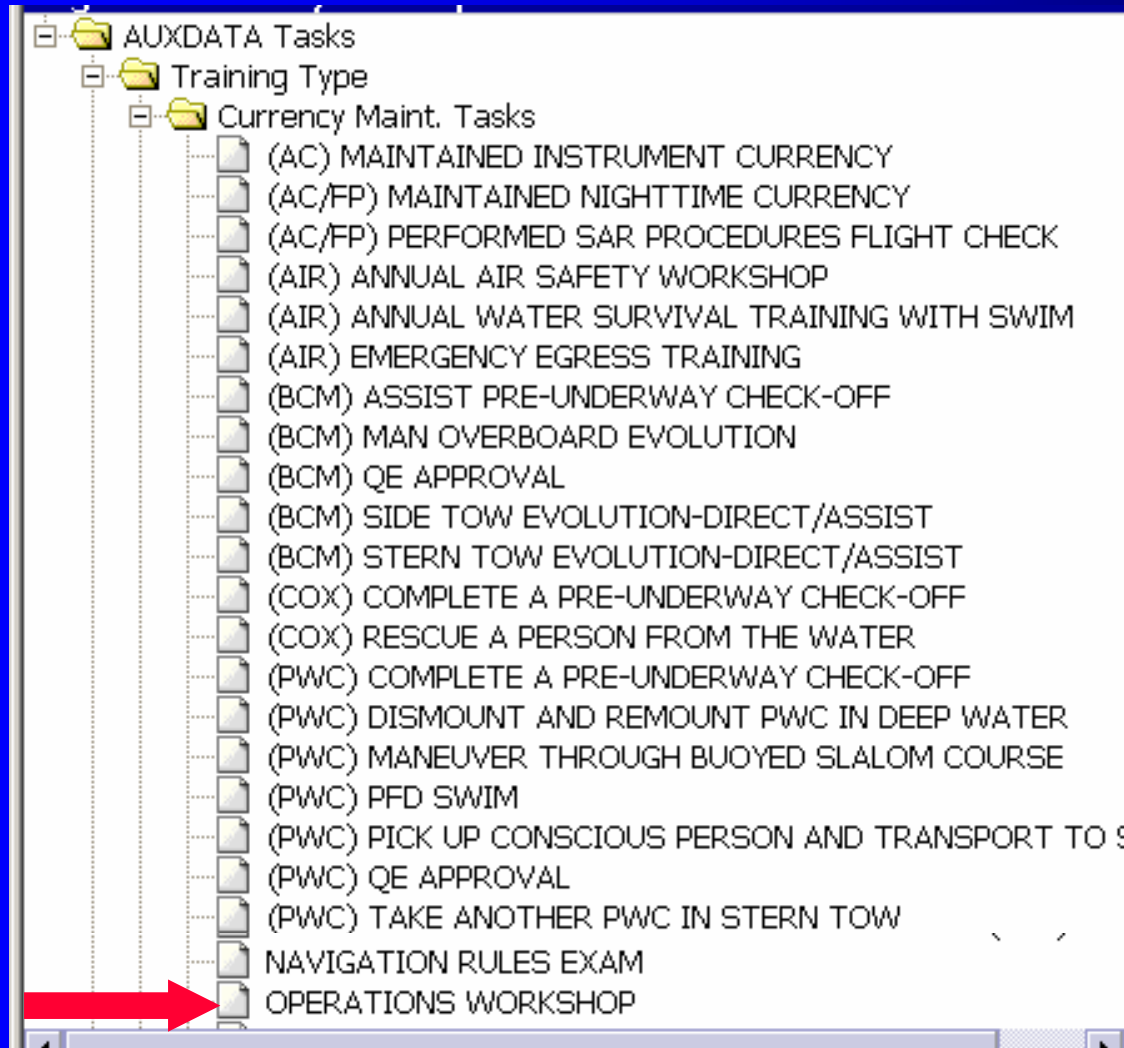


Click on consecutive “+” until reaching the desired unit, right click on it and left click on “Filter” on the pop up menu.

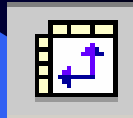
Right click on “Active” and left click on “Filter” in the pop up menu.



Open the “Currency Maint. Tasks folder. Right click on the “Operations Workshop” and left

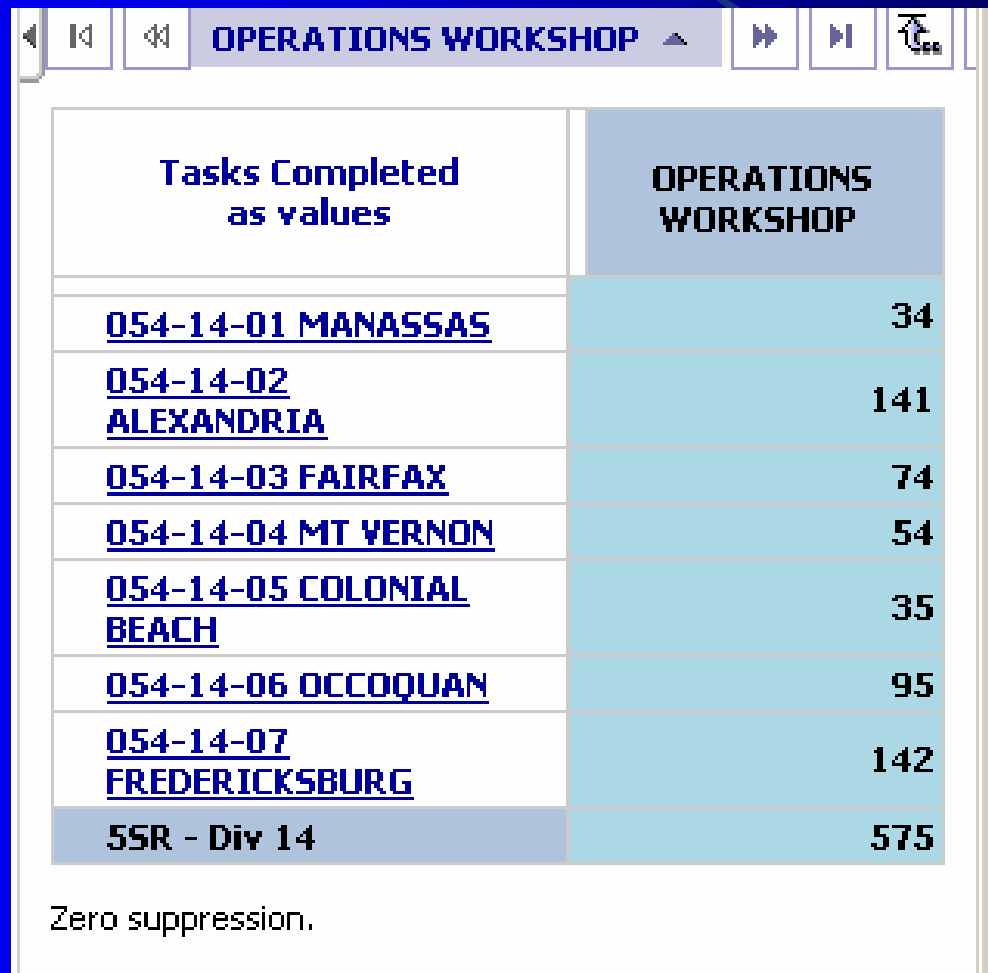


click on “Filter” in the pop up. Click on “Suppress Zero” and “Swap.”



- Replace Rows
- Replace Columns
- Filter ←
- Nest Rows
- Nest Columns
- Find...

The report now shows the number of Operations Workshop completed in the Flotillas

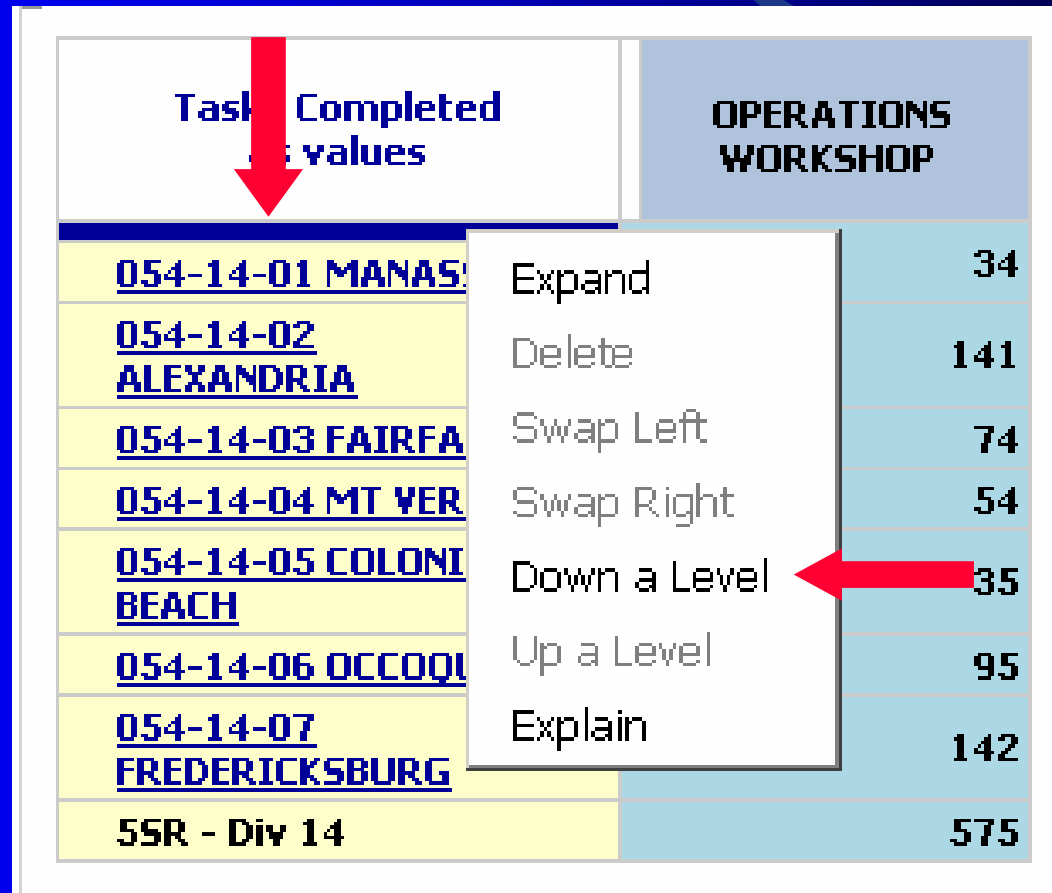


The screenshot shows a report window with a title bar containing navigation icons and the text 'OPERATIONS WORKSHOP'. Below the title bar is a table with two columns: 'Tasks Completed as values' and 'OPERATIONS WORKSHOP'. The table lists seven flotillas with their corresponding task counts. The last row, '55R - Div 14', is highlighted in a darker blue. Below the table, the text 'Zero suppression.' is visible.

Tasks Completed as values	OPERATIONS WORKSHOP
<u>054-14-01 MANASSAS</u>	34
<u>054-14-02 ALEXANDRIA</u>	141
<u>054-14-03 FAIRFAX</u>	74
<u>054-14-04 MT VERNON</u>	54
<u>054-14-05 COLONIAL BEACH</u>	35
<u>054-14-06 OCCOQUAN</u>	95
<u>054-14-07 FREDERICKSBURG</u>	142
55R - Div 14	575

Zero suppression.

Right click on the small rectangle at the top of the column, then left click on “Down a Level” on the pop up menu



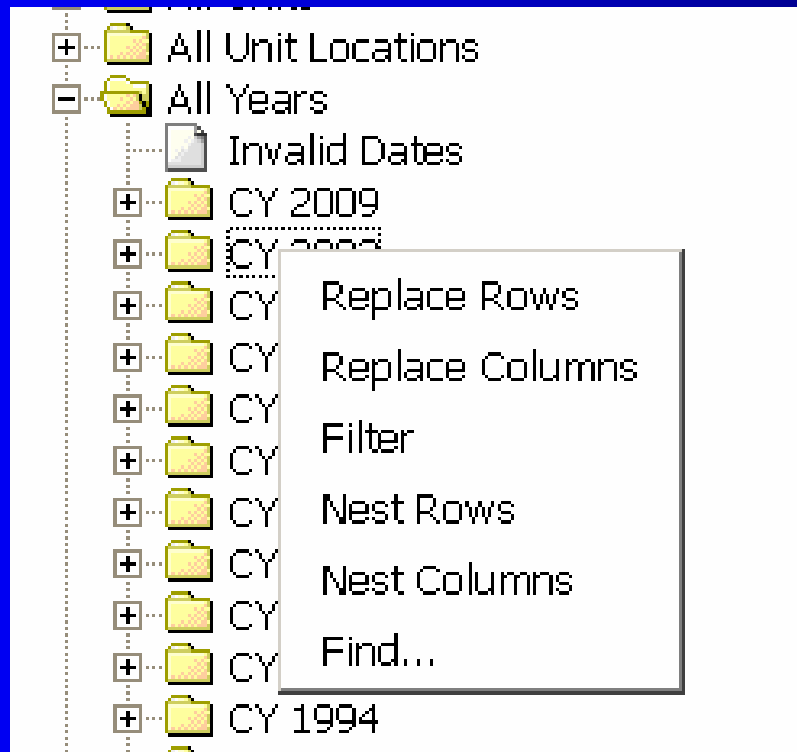
The screenshot shows a table with a context menu open over the 'Down a Level' option. A red arrow points to the 'Down a Level' option in the menu. Another red arrow points to the small rectangle at the top of the column.

Task Completed values	OPERATIONS WORKSHOP
<u>054-14-01 MANAS</u>	34
<u>054-14-02 ALEXANDRIA</u>	141
<u>054-14-03 FAIRFA</u>	74
<u>054-14-04 MT VER</u>	54
<u>054-14-05 COLONI BEACH</u>	35
<u>054-14-06 OCCOQU</u>	95
<u>054-14-07 FREDERICKSBURG</u>	142
55R - Div 14	575

The report now shows all Division members who have taken the Operations Workshop. Next who took it this year.

Tasks Completed as values	OPERATIONS WORKSHOP
<u>HITE, EDWARD D</u>	5
<u>KIPP, JAMES G</u>	8
<u>MONROE, BARBARA J</u>	3
<u>MYERS, ALICE M</u>	3
<u>MYERS, THOMAS L</u>	3
<u>POPLIN, FRANCES L</u>	3
<u>POPLIN, LARRY M</u>	7
<u>RIGGINS, NORMAN A</u>	2
<u>CINTRON, GILBERTO</u>	4
<u>COIT, ROBERT K</u>	4
<u>DOXEY, JOHN W</u>	7
<u>FAABORG, JENS C</u>	6
<u>FAABORG, LAURA K</u>	2
<u>FARWELL, RICHARD K</u>	4

Open the “All Years” folder and right click on “CY 2003” then left click on “Filter”



The report now shows all members who have taken the Operations Workshop in 2003. The Dimension Line indicates all filters that have been applied.

The screenshot shows a report interface with a filter bar at the top and a data table below. The filter bar contains several dropdown menus: 'OPERATIONS WORKSHOP' (expanded), '55R - Div 14', 'All Unit Locations', 'CY 2003', 'All Tasks', 'Active', and 'MEASURES'. The data table has two columns: 'Tasks Completed as values' and 'OPERATIONS WORKSHOP'. The table lists six members, each with a value of 1 in the second column.

Tasks Completed as values	OPERATIONS WORKSHOP
<u>HITE, EDWARD D</u>	1
<u>KIPP, JAMES G</u>	1
<u>MONROE, BARBARA J</u>	1
<u>MYERS, ALICE M</u>	1
<u>MYERS, THOMAS L</u>	1
<u>POPLIN, FRANCES L</u>	1

To be able to use this report in the future without all of the previous steps, you can bookmark it. Anytime when online, clicking on the bookmark will bring up the report with the latest data. To use the report in following years, you only need to open the “All Years” folder and right click on the desired year, then left click on “Filter.” When completed, bookmark the report again.

The report is now ready to save. First, Bookmark it. Click on the Bookmark icon,



When the screen repaints, add it to your Favorites

Tasks Completed as values	OPERATIONS WORKSHOP
<u>HITE, EDWARD D</u>	1
<u>KIPP, JAMES G</u>	1
<u>MONROE, BARBARA J</u>	1
<u>MYERS, ALICE M</u>	1



To save the report click on the “File” icon,

Then click on “Export CSV”

-  Reset
-  Get Data Later
-  Export PDF...
-  Export CSV



Completion of other Tasks can be found by returning to the Dimension Viewer and right click on another Task and left click on “Filter” on the pop up menu.